**Unforseen Event - Report Form**

*All unforeseen events must immediately be reported to the ACWO or to the DV, with a backup as soon as possible by email to the DV. This form is to be submitted subsequently to XXXX@XX.com, by arrangement with the DV, for review by the Animal Welfare Body.*

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| --- | --- | --- |
| **Project Number** |  | |
| **Project title** |  | | | | | |
| **Submitting Researcher** |  | **Tel:** | | | **Email:** | |
| **Animals** | **Species:** | **Breed/strain:** | | | | |
| **Location:** | **No. affected:** | | | | **Group size:** |
| **Relevant dates** | **Affected animals commenced project:** | | | | | |
| **Affected animals first showed signs:** | | | | | |
| **ACWO/DV notified (who and date):** | | | | | |
| **Date back-up email sent:** | | | | | |
| **Study Background**  **(Brief description of procedures to date / other relevant information)** |  | | | | | |
| **Full description of the unforeseen event**  **(Please include reference to any previous similar events)** |  | | | | | |
| **Please state the following (expand the sections if necessary):** | | | | | | |
| **a) Hypothesis as to why the event occurred.** |  | | | | | |
| **b) Response** | **i) Was work ceased?**  **a) On the animal/s at the time**  **b) On the project** | | | | | |
| **ii) Give reasons why.** | | | | | |
| **iii) Who took this decision?**  **(Note: The DV should be part of decisions to continue with work)** | | | | | |
| **iv) What measures (if any) have been put in place to date to prevent re-occurrence of the event?** | | | | | |
| **c) Post Mortem Results**  **(**If a PM was carried out, please paste any relevant details from the PM here – please always include the pathologist’s final conclusions / comments) |  | | | | | |
| **d) Additional comments/information** |  | | | | | |
| **Project Manager** | **Name:**  **Date:** | | | **Signature:** | | |
| **Designated Veterinarian**  **(pre-AWB review)** | **Name:**  **Date:** | | | **Signature:** | | |

This form was provided by Mark d'Alton, Designated Veterinarian at University College Dublin.